

Letter of Intent
Student Name
Street Address
Philadelphia, PA 191__

September 24, 2005

English Teacher's Name
5500 Langdon Street,
Philadelphia, PA 19124

Dear Mr. /Mrs. /Ms. _____

Paragraph 1 – Introduction

Describe the general area of interest of your Senior Project.

Explain why you chose this overall area of interest.

Describe what you already know or have done which will help you with your knowledge base.

State your topic for your Senior Project.

Indicate what your learning stretch will be.

Make sure you capitalized Senior Project.

Paragraph 2 – Research paper

Begin with a transitional sentence (For my research paper...) and identify the topic on which your research will focus.

Write a thesis statement and put it in bold print.

Identify some of the subtopics you might include in order to prove your thesis.

Identify some of the resources you plan to use (library, mentor, other community sources, internet, manuals, etc.)

Paragraph 3 - Activity

Begin with a transitional sentence (For my activity...) and identify what you will be doing for your activity.

Explain the relationship of your research paper to your activity

Describe the activity in specific terms.

What Is It – Who's involved – Potential cost (and how you will pay for it)

Potential time (Will you need time off? If so, how much and when?)

Possible resources (financial, mentor, multimedia laboratory, outside training, etc.)

Paragraph 4 – Understanding of Plagiarism

Explain what is plagiarism is

Explain why it is important to avoid plagiarizing

Explain what the repercussions of such an act would be

Sincerely,

(Cursive Signature)

Your Name Typed