

**THE SCHOOL DISTRICT OF PHILADELPHIA
SAMUEL S. FELS HIGH SCHOOL**

**5500 Langdon Street
Philadelphia, Pennsylvania 19124**

Telephone: 215-537-2516

Counselors: 215-537-2542

September 2010

To Whom It May Concern:

As a graduation requirement, students at Samuel S. Fels High School are required to document 15 hours of “fieldwork” connected to research on their approved Senior Project topic.

Fieldwork allows students to further explore their topic in a real-world setting and/or use their learning to make an impact on the real world (especially if the topic is a social issue). The Senior Project provides senior students with an opportunity to share the information they have acquired on health, career, and social issues with their family, school and community.

As a representative of an outside agency, community organization, or business establishment serving as a fieldwork site, we respectfully request that you sign this letter in the space provided to document student fieldwork participation.

Thank you for your cooperation as a learning partner. Please feel free to contact me with any of your questions or concerns.

Very truly yours,

Ms. Marie S. McLaughlin
Senior Project Coordinator
Phone: 215-537-2516 X 5107

Email: mmclaughlin@philasd.org

Student:

Topic:

Site:

Site Representative:

Phone: _____

hours: _____

